

## Safeguarding Training 2021

Everyone who is involved in working with children or vulnerable adults should complete the online safeguarding training provided by the Church of England. Many people in the Parish need to renew their safeguarding training and during the last year there have been significant changes made to the online training (mostly for the better!) In order that we can keep everyone 'up to date' with safeguarding issues we propose that **we ALL start afresh this Autumn and take the training detailed below**. We ask that this be done before your group activities recommence.

The details of how to access the training are below, your old log-in is no longer accepted so you must create a new account. Everyone should complete the 'Basic Awareness' module and all working directly with children or adults should also complete the Foundation module. Group leaders should also complete the Safer Recruitment module.

When your training is complete please forward your certificates along with a note of which church organisations you are involved with, to: [child.safeguarding@parishofhornchurch.co.uk](mailto:child.safeguarding@parishofhornchurch.co.uk) for children's groups and for adult groups: [adult.safeguarding@parishofhornchurch.co.uk](mailto:adult.safeguarding@parishofhornchurch.co.uk)

For those who are technically unable to access the training, Marian will be arranging some small group sessions in St Andrew's Hall during October/November. Please let us know if you need to take advantage of this.

### Accessing Online Training

For online Safeguarding training or e-learning please access the Church of England National Safeguarding Online Training Portal here: <https://safeguardingtraining.cofeportal.org/>

You will need to create an account on your first visit – when creating an account you **must enter the town/village and church name**, i.e **Hornchurch and St. Andrews**. You will also be asked to give your role description eg Toddler Group Assistant or Youth Group Leader etc,

There is some useful guidance on how to create your account here: [https://www.chelmsford.anglican.org/uploads-new/pages/CofE\\_Training\\_Portal\\_Guidance.pdf](https://www.chelmsford.anglican.org/uploads-new/pages/CofE_Training_Portal_Guidance.pdf).

Within the portal you will be able to access the following online training courses:

> **Basic Awareness**: to be completed by anyone who holds a role within the church.

> **Foundation**: to be completed in addition to the Basic Awareness by anyone who works directly with Children and/or Adults. Also to be completed by PCC Members, Churchwardens and PSOs.

> **Safer Recruitment and People Management**: to be completed by all group leaders and those who are responsible for safely recruiting anyone applying for a role within the church, whether paid or unpaid including those who are elected to roles. This would include PCC members and anyone who would be responsible for supervision/oversight or managing people in their church roles.

Many thanks for your help to keep everyone safe within our Parish

[Marian Powell](#), Lynne Girkin, Eileen Morris

Parish of Hornchurch Safeguarding Team